

**U.S. CONSULATE GENERAL القنصلية العامة للولايات المتحدة**  
**VISITOR ACCESS REQUEST الزوار الوصول طلب**

**INSTRUCTIONS:**

1. Complete ALL fields; English and Arabic
2. Do not change the formatting. Font = Calibri; Size = 16; Color = Black; Row Height = 30pt
3. The file name and email subject line is as follows:
  - a. ACCESS REQUEST (INSERT CO OR SECTION)(MMDYYYY)
  - b. For example – ACCESS REQUEST (DOS PD) (10152012)
4. Submit via email to [BasrahAccess@state.gov](mailto:BasrahAccess@state.gov)

**VISITOR - TEMPORARY:** This list will be printed daily and delivered to each gate. The people on this list do not have current CONGEN or OBO badges and will only need access temporarily (for the day or a short date range). Every field should be filled in. The Iraqi Names should be the complete, 4-part name in both English and Arabic [SELF FATHER GRANDFATHER TRIBE]. Also, verify the JINSIYA # (or passport) is correct for each visitor. ☐

[illegible]